
Report of Head of Scrutiny and Member Development

Report to Sustainable Economy and Culture Scrutiny Board

Date: 1 July 2014

Subject: Scrutiny Board Terms of Reference

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. This report presents the terms of reference for the Sustainable Economy and Culture Scrutiny Board for Members' information.

Recommendation

2. Members are requested to note the Scrutiny Board's terms of reference.

1.0 Purpose of this report

- 1.1 This report presents the terms of reference for the Sustainable Economy and Culture Scrutiny Board.

2.0 Background information

Scrutiny Board's terms of reference

- 2.1 The Annual Review of the Constitution more often than not identifies areas for amendment in relation to the Scrutiny Boards' terms of reference to ensure consistency in wording and provide procedural clarity.
- 2.2 On this occasion there have been no changes to the remit of this Scrutiny Board. The terms of reference are attached for Members' information (Appendix A).
- 2.3 The Board's terms of reference are related to the functions delegated to the Director of City Development and the Chief Planning Officer. In general terms, these cover the following areas:
 - The provision of strategic property and asset management services
 - Economic development and economic policy
 - Transport policy and transportation
 - Highway authority and road traffic authority services including highway design services
 - Car parking policy
 - Land drainage activities
 - The provision of architectural design related services
 - Area based regeneration
 - Libraries and record repositories
 - Museums and art galleries
 - Public entertainments, halls and venues
 - The arts and events
 - Sports facilities
 - Jobs and skills
 - Apprenticeships
 - Planning
 - Building control services
- 2.4 In terms of Executive Members, the Scrutiny Board's role encompasses the areas of responsibility assigned to the Executive Members for
 - Transport and Economy
 - Digital & Creative Technologies, Culture and Skills

- Neighbourhoods, Planning and Personnel in relation to planning and building control services
- Cleaner, Stronger & Safer Communities in relation to the cross-cutting champion role to deliver the city's low carbon agenda

2.5 Scrutiny Boards are authorised to review or scrutinise the performance of their relevant Partnership Board. In accordance with the Scrutiny Board Procedure Rules, Scrutiny Boards will also continue to act as 'critical friend' to their relevant Partnership Board, and consider and report on the following areas on an annual basis:

1. What contribution the Partnership Board is making to tackle poverty and inequality, and the progress being made against this?
2. How successfully the Board's partnership arrangements are working?
3. To what extent are significant benefits being seen from partnership working? How has partnership working ensured increased pace of change to address the issue in hand?

3.0 Corporate Considerations

Consultation and Engagement

3.1 The Council's Constitution was formally considered and approved by Council on 9 June 2014.

Equality and Diversity / Cohesion and Integration.

3.2 In line with the Scrutiny Board Procedure Rules, the Scrutiny Boards will continue to ensure through service review that equality and diversity/cohesion and integration issues are considered in decision making and policy formulation.

Council Policies and City Priorities

3.3 The terms of reference of the Scrutiny Boards continue to promote a strategic and outward looking Scrutiny function that focuses on the City Priorities. Scrutiny Boards will continue to review or scrutinise the performance of their relevant Strategic Partnership Board. In doing so, they will review outcomes, targets and priorities within the Business Plan and specific "Best City for...." priorities set out within the City Priority Plan.

Resources and Value for Money

3.4 This report has no specific resource and value for money implications.

Legal Implications, Access to Information and Call In

3.5 This report has no specific legal implications.

Risk Management

3.6 This report has no risk management implications.

4.0 Recommendation

4.1 Members are requested to note the Scrutiny Board's terms of reference.

5.0 Background documents¹

5.1 None

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.